

**KWAME NKURUMAH UNIVERSITY
ODL EXAMINATIONS TIMETABLE**

AUGUST 2022

THEORY EXAMINATIONS

DAY	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE
MONDAY 8 TH AUGUST 2022	08.00 HRS	BMT 370	NMH	12:00 HRS	EDU 400	NMH	16:00 HRS	BBS 340	NMH
		BBS 420	NMH			NEL		CVE 310	NMH
		PES 410	NMH		BED 201	NEH		HIS 220	NMH
		BIO 430	NMH		MED 5020	NW RM 4		HIS 5220	NMH
		CHE 430	NMH		RSE 5010	NW RM 4		RSE 420	NEL
		GEO 411	NW RM 4		SNE 5320	NW RM 4		RSE 460	NEL
		GEO 481	NW RM 5		DPR 320	NW RM 5		RSE 490	NEL
		SNE 420	NEH		DPR 420	NW RM 5		BPS 210	NEH
		FRE 410	NEH		ECE 190	NW RM 5		BIT 230	NEH
		HIS 5430	NEH					BEC 381	NEH
		CVE 330	NEL					BPS 310	NEH
		CVE 422	NEL					CVE 5310	NW RM 4
		CVE 452	NEL					EDU 510	NW RM 4
		CVE 462	NEL					EDU 5320	NW RM 4
		CVE 5220	NEL					MBS 5111	NW RM 4
		BEN 310	NW RM 10						
		EDU 590	NW RM 10						
		EDU 5139	NW RM 10						
LIN 5832	NW RM 10								
MBS 5391	NW RM 10								
TUESDAY 9 TH AUGUST 2022	08.00 HRS	CVE 320	NMH	12:00 HRS	ENG 220	NEL	16.00 HRS	CHE 210 P1	NMH
		BIO 470	NMH		FRE 420	NEL		GEO 320	NMH
		CHE 450	NMH		MAT 310 PR	NMH		GEO 410	NMH
		BIT 220	NEL		MAT 410 PR	NMH		GEO 5030	NMH
		BHM 370	NEL		MAT 320	NMH		BHM 352	NEL
		RSE 270	NEL		MAT 450	NMH		PEN 310	NEL
		GEO 441	NEH		MAT 5222	NMH		PES 430	NEL
		GEO 451	NEH		MAT 5322	NMH		EPA 430	NEL
		SNE 400	NEH		MAT 5422	NMH		HIS 400	NEH
		ECE 130	NW RM 4		ECE 480	NEH		HIS 410	NEH
		ELL 330	NW RM 4		ENG_LAL 850	NEH		HIS 5010	NEH
		ECE 230	NW RM 4		ENG_LAL 860	NEH		SNE 410	NEH
		EDU 530	NW RM 4		PHY 430	NEH		CVE 5010	NW RM 4
		EDU 5130	NW RM 4		DPR 270	NW RM 4		EDU 560	NW RM 4

KWAME NKURUMAH UNIVERSITY
TEACHING FOR EXCELLENCE
09 AUG 2022
REGISTRAR
P.O. BOX 8040 L. KAJIWE-ZAMBIA.

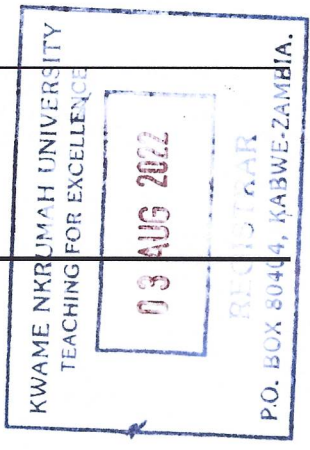
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**KWAME NKURUMAH UNIVERSITY
ODL EXAMINATIONS TIMETABLE**

AUGUST 2022

DAY	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE
WEDNESDAY 10 TH AUGUST 2022	08:00 HRS	LIN 5011	NW RM 4	12:00 HRS	ECE 320	NW RM 4	16:00 HRS	EDU 5010	NW RM 4
		MBS 5161	NW RM 4		RSE 5740	NW RM 4		MBS 5231	NW RM 4
					SNE 5010				
					BIO 360	NMH		MAT 340	NMH
					MAT 250	NMH		MAT 430 PR	NMH
					GEO 310	NMH		MAT 430	NMH
					GEO 5010	NMH		MED 5322	NMH
					CVE 210	NEL		MED 5402	NMH
					FRE 310	NEL		MED 5455	NMH
					DPR 260	NEH		MED 5511	NMH
					BBS 390/BAC 390	NEH		BIO 441	NMH
					BPS 340	NEH		BAC 230/BBS 410	NEL
					BBS 430 (REPORT)	CS 1		BAC 330	NEL
					HIS 330	NEH		BBS 290	NEL
					HIS 5410	NEH		BHM 351	NEL
					MBS 5162	NW RM 4		CHE 490	NEL
					MBS 5262	NW RM 4		BIT 290	NEH
					MBS 5462	NW RM 4		SNE 330	NEH
		SNE 5410	NW RM 4	HIS 430	NEH				
				ECE 330	NW RM 4				
				EDU 520	NW RM 4				
				LIN 5012	NW RM 4				
				RSE 5850	NW RM 4				
THURSDAY 11 TH AUGUST 2022	08:00 HRS	BPS 350	NEL	12:00 HRS	BAC 320	NEL	16:00 HRS	BIT 210	NEH
		BBS 440	NEL		LAL 310	NEL		FRE 330	NEH
		BBS 450	NEL		GEO 430	NEH		SNE 300	NEH
		BBS 460	NEL		PHY 450	NEH		PRE 230	NEL
		BBS 470	NEL		ECE 210	NMH		BMT 350	NEL
		BBS 490	NEL		ECE 310	NMH		RSE 250	NEL
		SOS 300	NMH		DPR 210	NMH		ENG_LAL 410	NMH
		ENG 330	NMH		DPR 380 (MAT 330 PR)	NMH		MAT 470	NMH
		BIO 461	NMH		MAT 220	NMH		EDU 5020	NMH
		GEO 412	NEH		MAT 330	NMH		MAT 5120	NMH
		GEO 482	NEH		CVE 5210	NW RM 4		LIN 5131	NMH
		GEO 5120	NEH		HIS 5020	NW RM 4		RSE 5840	NMH

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**KWAME NKURUMAH UNIVERSITY
ODL EXAMINATIONS TIMETABLE**

AUGUST 2022

DAY	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE
FRIDAY 12 TH AUGUST 2022	08.00 HRS	LIN 5331	NW RM 4	12:00 HRS	MBS 5172	NW RM 4	16.00 HRS	ECE 340	NEH
		MAT 5010	NW RM 4		MBS 5272	NW RM 4		RSE 330	NEH
		MBS 5732	NW RM 4		MBS 5362	NW RM 4		GEO 442	NEH
		RSE 5420	NW RM 4					GEO 452	NEH
		SNE 5310	NW RM 4					CHE 260	NMH
		EDU 221, R 6	NMH		ECE 160	NEH		CHE 310	NMH
		BED 202	NEH		ENG 320	NEH		LAL 430	NMH
		ECE 380	NEL		BIT 260	NEL		BAC 210/BAC 310/BBS 310	NEL
		BHM 340	NW RM 4		ENG 420	NW RM 4		BPS 330	NEL
		MBS 5472	NW RM 4		EDU 340	NEH		BHM 320	NEL
		MED 5340	NW RM 4		MAT 352	NEH		GEO 300	NEL
			NW RM 4		MAT 362	NEH		GEO 5240	NEL
					ECE 470	NMH		MBS 5012	NEL
					CHE 210 P2	NMH		MBS 5211	NEL
					CVE 220	NMH			
					LIN 5622	NW RM 4			
					MED 5230	NW RM 4			

PRACTICAL EXAMINATIONS

DAY	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE
SATURDAY 13 TH AUGUST 2022	08.00 HRS	BIOLOGY PRACTICALS		12:00 HRS			16.00 HRS	BIOLOGY PRACTICALS	
		FRENCH PRACTICALS			FRENCH PRACTICALS				
		PES PRACTICALS			PES PRACTICALS				
SUNDAY 14 TH AUGUST 2022		BIOLOGY PRACTICALS						BIOLOGY PRACTICALS	
		FRENCH PRACTICALS			FRENCH PRACTICALS				
		PES PRACTICALS			PES PRACTICALS				
MONDAY 15 TH AUGUST 2022	08.00 HRS	BEC 170/BBS 272	NEH	12:00 HRS	HIS 420	NEL	16.00 HRS	BMT 220	NEL
		BEC 382	NEH		HIS 460	NEL		BBS 330	NEL
		BIO 250	NEH		HIS 470	NEL		BPS 320	NEL
		LAL 210	NEH		HIS 480	NEL		SNE 220	NEL
		DPR 270	NEL		FRE 220	NMH		CVE 120	NEH

KWAME NKURUMAH UNIVERSITY
TEACHING FOR EXCELLENCE
03 AUG 2022
P.O. BOX 20494, KAWWE-ZAMBIA.

**KWAME NKURUMAH UNIVERSITY
ODL EXAMINATIONS TIMETABLE**

AUGUST 2022

DAY	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE	TIME	COURSE	VENUE
TUESDAY 16 TH AUGUST 2022	08.00 HRS	ECE 240	NEL	12:00 HRS	LAL 420	NMH	16.00 HRS	CVE 430	NEH		CVE 430	NEH
		SS 320	NEL		MAT 311	NMH		PES 330	NEH		PES 330	NEH
		MAT 260	NEL		MAT 381	NMH		ECE 250	NMH		ECE 250	NMH
		HIS 320	NEL		BEC 260	NEH		FRE 210	NEH		FRE 210	NMH
		BIO 330	NMH		BPS 360	NEH		LAL 211	NEH		LAL 211	NMH
		PHY 330	NMH		PHY 250	NEH		PES 210	NEH		PES 210	NMH
		EDU 460	NMH		SNE 210	NEH		ECE 240	NEH		ECE 240	NMH
		GEO 200	NEH		SS 340	NEL		ECE 260	NEH		ECE 260	NEH
		EPA 330	NEH		BBS 240	NEL		HIS 200	NEH		HIS 200	NEH
		PES 360	NEH		BAC 340	NEL		RSE 310	NEH		RSE 310	NEH
WEDNESDAY 17 TH AUGUST 2022	08.00 HRS	ECE 220	NEL	12:00 HRS	BHM 372	NEL	16.00 HRS	CVE 490	NEL		CVE 490	NEL
		BBS 230	NEL		ENG 210	NEL		ENG_LAL 810	NEL		ENG_LAL 810	NEL
		BIT 250	NEL		ELL 430	NMH		ENG_LAL 840	NEL		ENG_LAL 840	NEL
		CHE 330	NEL		HIS 300	NMH		BBS 220	NMH		BBS 220	NMH
		BMT 340	NMH		CVE 430	NMH		BMT 330	NMH		BMT 330	NMH
		SNE 320	NMH		FRE 430	NEH		PES 220	NMH		PES 220	NMH
		SOS 330	NMH		RSE 430	NEH		EPA 450	NMH		EPA 450	NMH
		EDU 300	NMH		BMT 360	NMH		PES 400	NMH		PES 400	NMH
		EDU 220	NEH		ENG 310	NMH		BIO 240	NW RM 4		BIO 240	NW RM 4
			NEL		ENG 430	NMH						
THURSDAY 18 TH AUGUST 2022	08.00 HRS	EDU 211	NMH	12:00 HRS	SS 330	NMH	16.00 HRS	LAL 220	NMH		LAL 220	NMH
		BED 210	NEH		GEO 330	NMH		PHY 260	NMH		PHY 260	NMH
		EPS 110	NEL		BAC 350	NMH		PES 340	NMH		PES 340	NMH
		LAL 320	NW RM 4		BEN 350	NMH		SNE 310	NMH		SNE 310	NMH
		PHY 310	NW RM 4									
		PHY 440	NW RM 4									

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KWAME NKURUMAH UNIVERSITY
TEACHING FOR EXCELLENCE
03 AUG 2022
P.O. BOX 50404 KAWWE-ZAMBIA.

**KWAME NKUMAH UNIVERSITY
ODL EXAMINATIONS TIMETABLE**

AUGUST 2022

FRIDAY 19 TH AUGUST 2022	08:00 HRS			12:00 HRS		16:00 HRS	
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FOR QUERRIES, Contact **0978683148** or Visit Office **Number 5**, Main Campus

KWAME NKUMAH UNIVERSITY
 TEACHING FOR EXCELLENCE
03 AUG 2022
 P.O. BOX 90484, KUMASI, GHANA.

1. EXAMINATION RULES

- i. Candidates shall be in attendance outside the Examination Hall at least 30 minutes before the commencement of each examination session but shall not enter the Halls until they are requested to do so by the Chief Invigilator.
- ii. On admission to the Hall a candidate shall occupy a seat and shall not change it except on the specific instructions of the Chief Invigilator.
- iii. No candidate shall be admitted to the Examination Hall for any reason whatsoever after the expiry of half an hour from the commencement of the examination. Nor shall a candidate be allowed to leave the Hall until half an hour has lapsed from the commencement of the examination or during the last 30 minutes of the examination.
- iv. A candidate shall have his/her student identity card and examinations slip with him/her in the Examination Hall on every occasion he/she presents himself/herself for a paper. His/her candidature is liable to be cancelled if he/she does not produce the identity.
- v. No candidate shall have on his/her person or in his/her clothes any notes, formulae etc. Any books, parcels, hand bags etc, which a candidate has brought with him/her should be kept at a place indicated by the Chief Invigilator/ Invigilator.
- vi. A candidate may be required by the Chief Invigilator to declare any item in his/her possession or person.
- vii. Hats, caps and earplugs are not to be worn in the Examination Hall and watch alarms must be turned off.
- viii. Cell phones are to be switched off and left with bags/personal possessions at a place indicated by the invigilator. No other forms of electronic listening and/or receiving devices or digital/mobile technologies are permitted in the Examination Hall and surrounding places.
- ix. No candidate shall copy or attempt to copy from any book or paper or notes or similar material or from the scripts of another candidate. Nor shall any candidate either help another candidate or obtain help from another candidate or any other person. Nor shall any candidate conduct himself/herself so negligently that an opportunity is given to any other candidate to read anything written by him/her or to watch any practical examination performed by him/her. Nor shall any candidate use any other unfair means or obtain or render improper assistance at the examination.
- x. Candidates shall bring their own pens, mathematical instruments, erasers, pencils, or any other approved equipment or stationary which they have been instructed to bring.

- xi. Examination stationery (i.e. writing paper, graph paper, drawing paper etc.) will be supplied as and when necessary. No paper other than those supplied to him/her by the Chief Invigilator/ invigilator shall be used by candidates. All the material supplied, whether used or unused, shall be left behind on the desk and not removed from the Examination Halls/Centres.
- xii. Every candidate shall enter his/her computer number on the answer book and on every continuation paper. He/she shall also enter all necessary particulars as indicted in the cover of the answer book. A script that bears no computer number is liable to be rejected. No candidate shall write his/her name or any other identifying mark on the answer script. A script that bears the name of the candidate is liable to be rejected.
- xiii. Any answer or part of an answer which is not to be considered for the purpose of assessment shall be neatly crossed out. If the same question has been attempted in more than one place the answer or answers that are not to be counted shall be neatly crossed out.
- xiv. Candidates are under the authority of the Chief Invigilator and shall assist him/her by carrying out his/her instructions and those of his/her invigilators, during the examination and immediately before and after it.
- xv. Every candidate shall conduct himself/herself in the Examination Hall and its precincts so as not to cause disturbance or inconvenience to the Chief Invigilator or his/her staff or to other candidates. In entering and leaving the Hall, he/she shall conduct himself/herself as quietly as possible. A candidate is liable to be excluded from the Examination Hall for disorderly conduct.
- xvi. Candidates shall stop work promptly when ordered by the Chief Invigilator/ invigilator to do so.
- xvii. Absolute silence shall be maintained in the Examination Hall and its precincts. A candidate is not permitted for any reason whatsoever to communicate or to have any dealings with any person other than the Chief Invigilator/invigilator.
- xviii. No sharing of items in the examinations shall be allowed for example exchanging ball pens among others, not even through the invigilator.
- xix. No exchange of question papers or parts thereof is allowed in the examination room. During the course of the examination, parts of the question paper must remain fastened/stapled together. A candidate whose question paper gets separated shall immediately notify the Chief invigilator/invigilator.

- xx. During the course of answering an examination, no candidate shall be permitted to leave the Examination Hall without permission of the invigilator. In case of an emergency, the Chief Invigilator/ invigilator shall grant him/her permission to do so but the candidate will be under surveillance by the Security/Hall attendant. Any candidate who leaves the examination room without the invigilator's permission shall be deemed to have withdrawn from the examination and will not be allowed to return.
- xxi. If a student wishes to go to the toilet or becomes ill during an examination, they must raise their hand and will be escorted out by a Hall attendant/Security. Students must not leave the room unaccompanied unless they have completed the examination.
- xxii. In the event of a candidate falling ill during an examination, the Chief Invigilator, where possible shall seek the assistance of the Medical officer. However, if a University Medical Officer is not available the Chief Invigilator may refer the candidate to the University Clinic under security escort to be assessed by the available Medical personnel. If the candidate is compelled to discontinue answering the paper, the Chief Invigilator shall collect the answer script mark the time at which it was collected and make his/her report on the matter.
- xxiii. In the case of handicapped students, the Chief Invigilator shall ensure that the facilities allowed to such students are provided.
- xxiv. No person shall impersonate a candidate in the examination, nor shall any candidate allow himself/herself to be so impersonated by another person.
- xxv. If circumstances arise which in the opinion of the Chief Invigilator render the cancellation or postponement of the examination necessary, he/she shall stop the examination, collect the scripts already written and then report the matter as soon as possible to the Registrar.
- xxvi. The Chief Invigilator/ Invigilator is empowered to require any candidate to make a statement in writing on any matter which may have arisen during the course of the examination and such statement shall be signed by the candidate. No candidate shall refuse to make such a statement or to sign it.
- xxvii. Every candidate shall hand over the answer script personally to the Invigilator or remain in his/her seat until it is collected. On no account shall a candidate hand over his/her answer script to the attendant or another candidate.
- xxviii. Every candidate who registers for an examination shall be deemed to have sat the examination unless he/she withdraws from the examination within

the specified period or submits a medical certificate prior to the commencement of the examination. The medical certificate shall be from the University Medical Officer. If this is not possible the medical certificate should be obtained from a Government Medical Practitioner, and submitted to the University Medical Officer at the earliest possible time.

- xxix. When a candidate is unable to present himself/herself for any part/section of an examination, he/she shall notify or cause to be notified this fact to the Dean of School/Head of Department immediately. This should be confirmed in writing with supporting documents within 48 hours.

2. EXAMINATION OFFENCES AND PENALTIES

2.1 Examination Irregularities Committee

There shall be an Examinations Irregularities Committee appointed by the Senate to enquire into and make recommendations (including penalties) into examination offences referred to it.

2.2 Offences by candidates

- i. Any candidate who violates Examination Rule 7 (iv) shall be deemed guilty of the offence of failure to present student identity card and examination slip and shall be liable for punishment as outlined in section 8.3.1 (j).
- ii. Any candidate who violates Examination Rule 7 (v) shall be deemed guilty of the offence of possession of unauthorized documents and shall be liable for punishment as outlined in section 8.3.1 (c) and/or (d).
- iii. Any candidate who violates Examination Rule 7 (ix) and (viii) shall be deemed guilty of the offence of copying and having cheated at the examination and shall be liable for punishment as outlined in section 8.3.1 (b).
- iv. Any candidate who is detected removing examination stationary and other material provided for the examination shall be deemed guilty of an examination offence and shall be liable for punishment as outlined in section 8.3.1 (h).
- v. Any candidate who violates Rule 7 (xv) shall be deemed guilty of the offence of disorderly conduct and shall be liable to punishment as outlined in section 8.3.1 (f).
- vi. Any candidate who violates Rule 7 (xvi) shall be deemed guilty of the offence of disorderly conduct and shall be liable to punishment as outlined in section 8.3.1 (a).

- vii. Any candidate who violates Examination Rule 7 (xxiv) shall be guilty of the offence of impersonation and shall be liable for punishment as outlined in section 8.3.1 (e). He/she may also be liable to any punishment under the penal code/criminal law.

2.3 Penalties

The minimum punishments for the examination offences are as outlined in these regulations for the conduct of examinations.

The punishments/penalties mentioned herein for the conduct of examinations are the minimum, but may be enhanced depending on the gravity of each case.

8.3.1 Procedure for prescribing punishments of offences detected by the Chief Invigilator

- i. In all cases of violation of examination rules, the Chief Invigilator shall take actions as outlined in this section and forward his/her report to the Registrar.
- ii. In cases of disorderly conduct, the Chief Invigilator shall in the first instance warn the candidate to be of good behaviour. Disorderly conduct shall be considered grave, only if such conduct in the opinion of the Chief Invigilator is considered as causing a disturbance in the conduct of the Examination. Where the candidate persists in unruly or disorderly conduct the Chief Invigilator shall then take the action outlined in (f) to exclude the candidate from the Examination Hall and issue him/her a letter cancelling his/her candidature from the examination. Where a candidate's offence is only disobedience the Chief Invigilator shall warn the candidate and forward a report to the Registrar.
- iii. In all other cases of examination offences, the Chief Invigilator shall on the detection of the offence take possession of unauthorized documents if any, obtain a statement from the candidate and write his/her report on the matter.
- iv. The Registrar shall consider all reports of examination offences submitted by Chief Invigilators for and shall decide whether they shall be referred to the Examination Irregularities Committee for further action.
- v. The punishments/penalties recommended by the Examination Irregularities Committee shall be submitted to the Senate for decision.

OFFENCE	CHIEF INVIGILATOR	EXAMINATIONS IRREGULARITIES COMMITTEE
(a) Continuing to write an Answer after the Chief Invigilator has announced the expiry of time.	Non-transmission of candidate's scripts for marking until a report has been made.	Reduction of grade to the next lower grade.
(b) Aiding or attempting to obtain Aid or communicating with another student during the examination.	Immediate expulsion of the candidate(s) from the Examination Hall/Room.	Nullification of the candidate(s) results involved in the particular courses being examined.
(c) Bringing into the Examination Hall/Room any written, printed or other unauthorised material, including cell phone while writing an examination.	Immediate expulsion of the candidate(s) from the exam hall/room.	Disqualification from all examinations of that particular session.
(d) Being in possession of pre-written answers, unauthorised written or printed materials or other unauthorised items.	Immediate expulsion of the candidate from the examination hall/room.	Expulsion from the University.
(e) Impersonating/that is one impersonating and the one being impersonated.	Immediate expulsion of the candidate(s) from the examination room/hall.	Expulsion from the University.
(f) Disorderly conduct or riotous behaviour during the examination, such as refusing to sit for an examination as	Immediate expulsion of the candidate(s) from the examination room/hall.	Expulsion from the University.

<p>specified in the time table and use of abusive language.</p> <p>(g) Threatening violence against an examinations officer or fellow candidate in the course of the examination.</p> <p>(h) Student leaving the examination room/hall with an answer script.</p> <p>(i) Failure to present student identity card and examination slip at the entrance to the examination room/hall.</p>	<p>Immediate expulsion of the candidate(s) from the examination room/hall.</p> <p>The student shall be barred from writing the examination.</p>	<p>suspension for one academic year shall be imposed.</p> <p>Student will be deemed to have failed that examination (suspension for one academic year shall be imposed).</p> <p>The student shall be barred from writing the examination.</p>
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